Health & Safety Representative – 1 day Foundation Course

Objectives:

To provide employee representatives, who are taking on the role of H&S Representation for the first time, an introduction to their duties. Upon satisfactory course completion delegates will have a fundamental understanding to enable them to carry out their duties. During the course further in-depth coaching will be identified needed to fulfill the role competently eg Accident Investigation, Workplace Inspection etc.

Course Content:

Under SRSCR 1977 Regs (Trade Union Reps)

Investigate possible dangers at work
Causes of accidents
Employee representation on H&S and welfare complaints with the employer
Carry out inspections
    Proactive - Routine
    Reactive – Following accidents, diseases or other events
Represent employees to H&S inspectors
Receive information for H&S inspectors
Attend safety committees

Under HSCER 1996 Regs (Elected Reps)

Take up concerns about possible risks and/or dangerous events
Employee representation on H&S and welfare complaints with the employer
Represent employees to H&S inspectors
Note – Employers may choose to give elected representatives extra roles in addition.

Topic's Covered:

- Role of the Safety Rep (Union v Employer appointed)
- Qualities of a Safety Rep
- What is Hazard and What is Risk, how are they related
- Accident Causation
- Workplace inspection
- Human factors – Behaviour
- Monitoring – Proactive v Reactive
- Legislative overview (HASAWA, Management Regs, COSHH, PUWER, RIDDOR etc)
- Employer and Employee duties